

Office of Registrar  
3rd floor Lilly Building  
1200 Murchison Road  
Fayetteville, NC 28301

appeals@uncfsu.edu

Financial Aid  
1st floor Lilly Building  
1200 Murchison Road  
Fayetteville, NC 28301

finaid@uncfsu.edu

### Academic Appeal Form

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Last Term Enrolled: \_\_\_\_\_ Term you wish to enroll: \_\_\_\_\_

Level: Undergraduate \_\_ Graduate \_\_

Are you requesting Financial Aid? \_\_ Yes / \_\_ No

- **Write an Academic Appeal Statement:** Type a brief letter explaining what prevented you from achieving satisfactory academic progression in your previous enrollment. Clarify how these circumstances have now been resolved or being managed.
- **Include Verifiable Documentation:** Include all necessary documentation to support the existence of and evidence that the circumstances has been resolved or managed.
- **To Submit:** Email everything to [appeals@uncfsu.edu](mailto:appeals@uncfsu.edu) or fax (910) 672-1599. If you do not have access to the internet or a computer, please feel free to mail the documents to:  
Office of Registrar  
Lilly Building  
1200 Murchison Road  
Fayetteville, NC 28301

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify my signature indicates, I have read and understand all information. Additionally, I understand the committee reserves the right to request additional documentation before rendering a final decision. Deadlines are posted at <https://www.uncfsu.edu/faculty-and-staff/departments-and-offices/office-of-the-registrar/academic-appeals>. If the Letter of Appeal is received after the deadline, my appeal may not be reviewed.